1. Click on the **Video** icon. (The **Video** window will appear.)

2. Click on the **Preview** button to preview your transmission.

**Video is voice/sound activated.**

The video viewed by Room will be of the person who is speaking.

**Preview** window (seen only by webcam “owner” not by others.)

**Video** window (shown only to webcam owner.)
Media Bar Tutorial

Video is being transmitted to the Room.

3. Click on the Start Transmitting Video icon, i.e., the closed eye, to start transmitting your video. (The eye will open when you are transmitting the video.)

Remember that for the video to be transmitted, you must be talking and the TALK button must be orange.

The open eye indicates that video is being transmitted.

The orange (center of) webcam (on the media bar) also indicates that video is being transmitted.

Relax! This is not a picture of your instructor!
You can close the preview window by clicking on the orange preview window icon. You can resize the preview image. You can move the preview image by dragging it to a different location in the video window.
4. You can **stop** the transmission by clicking on the **orange transmission icon**.

Video transmission stopped. **No Video**.

Return to Media Bar

the end