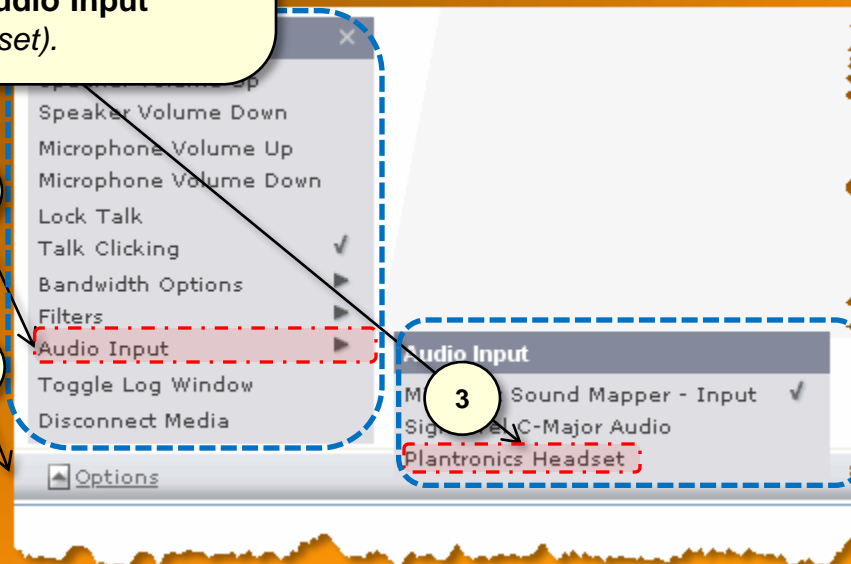


TALK Tutorial (microphone)

Before using **TALK** (microphone),

1. click on **Options** (a menu will appear **above Options**),
2. scroll over **Audio Input**, (a menu will appear **next to Audio Input**), and
3. select the correct **Audio Input** (e.g., *Plantronics Headset*).



If the correct **Audio Input** is not selected, audio input may not work properly.

TALK Tutorial (microphone)

To **TALK**,

- click on the **TALK** button (and keep it depressed);
- or*
- press the **CTRL** key (on your keyboard) and keep it depressed.

TALK button



NOTE:

When your **TALK** button is **orange**,
TALK is ON.

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