

Minimizing Online Test Gridlock: 8 Quick-Tips for Faculty

Technical difficulties are always a possibility anytime exams are scheduled online. There are as many configurations of computers as there are users—and each is very different. Here are a few tips to help you along the "online testing superhighway", so that your students can minimize "assessment gridlock".

1. Consider all assessments in eCampus to be "open-book", unless proctoring is required.
2. Limit assessments to what can be accomplished in 55 minutes. If an assessment must be longer than 55-minutes, consider making two exams.
3. Consider a backup testing method, if you teach on-campus courses.
4. Avoid setting an assessment to open in a new window, as this tends to introduce user navigation errors and browser issues.
5. Use only the All at Once presentation method rather than the One at a Time method. All at Once reduces the opportunity for students to make navigation and interface errors.
6. Choose Randomize Questions in the Test Options or in the Test Manager (if using Random Block). Do not use both, as this will often lock a student out of an assessment.
7. Keep images in your exams small.
8. DO NOT use external or internal scripts to prohibit copying or printing. Students who have difficulties need to contact Technical Support directly to determine if the issue is with the students' settings, (e.g. browser settings, Java, etc.).